

## Guidelines Chaplain

The Chaplain will be responsible to lead the membership in prayer or present a spiritual reading at each meeting.

Duties include but not limited to:

1. The Chaplain will mention any members who need special prayers (providing she is aware) during her prayer time at each meeting.
2. The Chaplain should work closely with the Chairperson of the Prayer Chain to identify any members who should be included in the Prayer time at each meeting.
3. The Chaplain should advise the Club President prior to the meeting if she cannot attend so an appropriate substitute can be selected.