Guidelines Sunshine Chairpersons

Three persons will be assigned these duties yearly; one person for Hacienda West and 2 persons for Hacienda South to share the duties. It is important for these persons to be members of the Prayer Chain in order to identify members who or ill, hospitalized or deaths.

Duties included but not limited to:

- 1. With input from the General Membership a card and small gift (ie. Plant or a "goodie") will be sent to any member who is seriously ill or hospitalized.
- 2. In the event of the death of any member, the chairperson will attempt to identify the favorite Charity of the deceased and make a motion at the next meeting to contribute \$50 to this Charity from the HSWWC. Treasury.

A card will be sent to the remaining spouse or family.

In the event of the death of a member's spouse a card will be sent to the member.

3. New residents of the Villages of Hacienda South and West will be visited personally either by the Sunshine Chairperson or someone designated by her.

A small gift will be given as a Welcome to our Neighborhood. A description of the Hacienda South West Women's Club and copy of the club's membership list and the By laws will be given to the new resident. An invitation will be extended to take the individual to the next Club meeting.