

Guidelines and Responsibilities for the Fund Raising Chairperson

The President/Co President and the Board will request an individual to design a project for Fund Raising for either the General Fund and/or the Charity Fund.

1. The chairperson will research ideas for Fund Raising and present ideas to the Board including the initial cost for the project.
2. After the Board's approval, the individual will accomplish the following:
 - A. Choose a Committee
 - B. Advise the membership of the Fund Raising Project and inform them how they can assist.
 - B. Estimate the date of the beginning of the project and the expected funds to be raised.
 - D. If the project is advertised as benefiting any or all of our charities, a portion of the funds must be funded to the Charity Fund.
 - E. The Chairperson will keep the Board advised of the progress of the Fund Raising Project
 - F. The Chairperson will consult with the Board about how to advertise the event in the Daily Sun and on the Radio.
3. After the event, the Chairperson will be responsible to publicize the event by taking Pictures and sending them to the Daily Sun, 1100 Main Street. The Villages Florida, 32159. They can also be emailed to the Daily Sun atVillagesPics@gmail.com. Pictures should also be sent to the Web Master for posting.