

Guidelines Golf Chairperson

It is the responsibility of the Golf Chairperson to provide a golf outing for all members weekly. Additional duties include but are not limited to:

1. She will create and maintain an updated list of the Golf participants including golf number, name, phone number and address.
2. She will select a “Concierge” of the month sheet. Hand out sheets to golfers yearly and supply sheets as needed for sign-up captains list, etc.
3. She will provide a “Concierge” duty list to include calling each golfer, select the courses and times for the weekly outing, entering these requests into the Village Request System, and identify the time and place for the golfers to meet. She will provide sign up sheets for the following week.
5. The “Concierge” will keep the Captain’s list updated.